

# **DRIVERS EDUCATION PROGRAM at ST. JOHN'S MILITARY SCHOOL**

*(PLEASE read this notice carefully!)*

St. John's is working with Horizon's Driving Academy to offer a certified drivers education program to our cadets. Completion of this course will result in the issuance of a **Kansas Driver's License**. License restrictions, if any, are based on the age of the student, in accordance with Kansas law.

All training is conducted by Horizons Driving Academy. The classes will consist of:

- 8 hours of classroom study, including lunch.
- 2 separate 3-hour blocks of driving time with a certified instructor. (at least 6 hours of supervised driving time)
- Transportation to all classes, driving, and the DMV office as is necessary.

**FEES:** The fee for this class is \$300, payable to SJMS. With parental approval, this can be charged to the cadet's regular monthly account. The only other charge is the approximately \$22 license issuance fee which the cadet will need to pay at the time he goes to the DMV to receive his license.

**SELECTION CRITERIA:** Because of Kansas licensing requirements, this class is only recommended for cadets which are at least 16 years old or Kansas residents which are at least 14 years old. For out-of-state cadets, we have had no problem transferring these licenses to other states. In addition each class is limited to 10 students. The classes will be filled, selected by date of application. Unfortunately, not every cadet that applies will be able to take this class. We are sorry, but this is unavoidable due to the hours of driving time involved and the personalized education provided by the Horizon's driving instructor. We plan to offer several class sessions throughout the year in order to accommodate the largest number of students possible. Due to the amount of time required to complete the program, we strongly recommend enrolling your son as early in the year as possible.

**Medical Requirements:** If your son is on any type of regularly scheduled medication, he may be required by the State of Kansas to have a physical and doctors release prior to receiving his driver's license. SJMS will assist you with this at your request.

**ENROLLMENT REQUIREMENTS:** To enroll your son, return the attached contract, along with his identification documents (see the frequently asked questions) to Douglas D Dutton, CFO, SJMS, PO BOX 5020, SALINA, KS 67402, or fax to (785) 309-5489, or email to douglasd@sjms.org. **(The identification documents must be originals so they need to be mailed or hand delivered. These documents are not necessary to enroll in the class, but are needed to obtain the permit from the KS DMV.)**

**DISCLAIMER:** St. John's Military School is in no way connected with Horizons Driving Academy and is only acting as a facilitator to bring students, parents, and the driving academy together. If your son leaves St. John's (for any reason) after starting but before completing this course of drivers training and obtaining his license, there is no refund of the fee. This is a contract between you and Horizon's Driving Academy, to which St. John's is in no way a party and assumes no liability.

## **FREQUENTLY ASKED QUESTIONS:**

### ***My son already took drivers education at his old school. Can't he just get a Kansas License?***

No – The only way Horizons can sign off on a student is for them to complete the entire syllabus that they operate under.

### ***Do I have to send a check with his contract?***

You may send a check if you wish, or we can bill it to your SJMS incidentals account. If you send a check, be sure to make it payable to SJMS.

### ***Will this class reduce my insurance premiums?***

In many cases, yes, but every insurance company is different so you need to check with your personal insurance agent.

### ***How soon will my son have his license?***

In addition to the classroom training he is scheduled for 6 hours of driving. When the class and the driving is complete, Horizons sends the completion information to the Kansas DMV, who signs off on the training. Only after each of these steps is complete, can we take your cadet to the local office to pay the fee and receive his eye exam and photograph. He will then be issued a temporary license. His plastic license will be mailed to SJMS within a few weeks. The total time this takes depends on how soon we can get your son behind the wheel for his driving time.

Be advised- when everything goes smoothly, this process takes several weeks. If a physical is required or your son has problems completing the driving requirements, the process will take longer. For this reason, we strongly recommend that you enroll your son as early in the school year as possible so that there is ample time to work through any issues that may arise. SJMS & Horizons Driving Academy offer no warranty that your son will receive his license before departing SJMS if issues come up between your son and the State of Kansas, which are beyond our control.

### ***What forms of identification are acceptable for my son to obtain a Kansas Driver's License?***

All license applicants must provide 2 acceptable proofs of identity

- **The first must be a certified US birth certificate, an unexpired Passport or passport card, or an unexpired military ID card.** (In addition, a certified order of adoption is required if the name on the birth certificate is different than their legal name.)
- **The second** can be any additional item from the first list, an unexpired driver's license from another state, a state issued ID card, a medical health insurance card, or a student ID card (which we can provide).

**NOTE: All of these items MUST BE ORIGINAL DOCUMENTS, copies, facsimiles, miniatures, etc. do not qualify!** The identification documents are needed to obtain the license from the DMV, not for initial enrollment in the class. The original documents will be returned to you after your son has obtained his license.

Your cadet must also have proof of his Kansas address, which we will provide by means of a SJMS transcript showing that he attends school here.

### **What address will be on my sons license?**

You must be a resident of Kansas in order to obtain a Kansas License. For this reason, unless his parents' home is in Kansas, we will use his St. John's address and a copy of his transcript as proof that he lives here and attends school. When he returns home, he may take his Kansas license to your local DMV and turn it in to obtain a license for your home state with your home address, in accordance with your individual state law.

**Can I get additional driving time for my son?** After your son completes the driving portion of his training, additional driving hours may be available by private arrangement between you and the driving instructor. Please contact us for further details.

**What restrictions will my sons' license have?** (per KS laws, the law in your state may vary!)

**If your cadet is 18:** After he takes this class, he must visit the KS DMV, pay a fee, and pass a vision test, he is then issued an unrestricted Kansas driver's license.

**If your cadet is 17:** After he takes this class, he must visit the KS DMV, pay a fee, and pass a vision test, he is then issued a Kansas instruction permit.

- He can now drive anytime that there is a licensed adult at least 21 years old in the right front seat.
- He can be issued an unrestricted license after he either:
  - ❖ A) Turns 18 years old, or
  - ❖ B) Logs an additional 44 hours of driving time (10 at night) with an adult age 21 or over in the right front seat. (If he completes the Drivers Ed class and then drives with you over the school holidays, during parents or graduation weekend you can visit any Kansas DMV office with him and obtain his unrestricted Kansas license.)

**If your cadet is 16:** After he takes this class, he must visit the DMV, pay a fee, and pass a vision test, then he is issued a Kansas instruction permit.

- He can now drive anytime that there is a licensed adult at least 21 years old in the right front seat.
- After one year he can advance to a less restricted driving permit which allows driving to and from work and school, and anytime from 5am to 9pm.
- Once he turns 17, if he has completed the additional 44 hours of driving, he may obtain an unrestricted Kansas license. (If he completes the Drivers Ed class and then drives with you over the school holidays, you can visit any Kansas DMV office with him and obtain his unrestricted Kansas license.)

**If your cadet is 14 or 15:** After he takes this class, he must visit the DMV accompanied by a parent or legal guardian, pay a fee, and pass a vision test, then he is issued a Kansas instruction permit.

- He can now drive anytime that there is a licensed adult at least 21 years old in the right front seat.
- After one year and 44 hours of additional, documented driving time, he can advance to a less restricted driving permit which allows driving to and from work and school.

**PLEASE NOTE – A PARENT OR LEGAL GUARDIAN MUST ACCOMPANY ALL 14-15 YEAR OLD CADETS TO THE KS DMV IN ORDER FOR THEM TO BE ISSUED A LICENSE!**

# HORIZONS DRIVING ACADEMY

1304 E Republic

Salina, KS 67401

(785) 820-1822

## DRIVER TRAINING AGREEMENT

This AGREEMENT is made and entered into on this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_, in Salina, Kansas by and between Horizons Driving Academy ("HDA") and the following individual referred to as "Student".

| Name of Student | DOB | Kansas Address    | City / State      | Zip          | Phone           |
|-----------------|-----|-------------------|-------------------|--------------|-----------------|
|                 |     | <i>110 W Otis</i> | <i>Salina, KS</i> | <i>67401</i> | <i>823-7231</i> |

  

| Name of Legal Guardian | Street Address | City / State | Zip | Phone |
|------------------------|----------------|--------------|-----|-------|
|------------------------|----------------|--------------|-----|-------|

WHEREAS, HDA, a driver training school, licensed by the Kansas Board of Education, is willing to accept Students on the representation of Student (and Students legal guardian, if applicable) as to Students qualifications.

NOW, THEREFORE, the parties agree as follows:

1. Student (and/or Students legal guardian if the student is less than 18) agree to pay tuition in the amount of \$300 and other expenses (paragraph 5) for a course in driver training consisting of a minimum of eight (8) hours of classroom instruction and six (6) hours of behind-the-wheel driving instruction.
2. Receipt for the payment in paragraph 1 will be given by HDA and will be acknowledged by the Student or the Students legal guardian.
3. HDA agrees to operate the school in accordance with the rules and regulations for commercial driver training schools set forth by the Kansas State Department of Education. A copy of which shall be available at the time of the class.
4. HDA makes no representation to Student or Students legal guardian that completion of this course will in any way assure or guarantee the issuance of a driver's license to the Student by the Kansas State Examiners.
5. A schedule consisting of a minimum of eight (8) clock hours of classroom instruction and six (6) clock hours of behind-the-wheel driving instruction will be given to the student. A fee of Thirty Dollars (\$30.00) per hour will be charged for all necessary time in excess of the above stated number of clock hours. A fee of Ten Dollars (\$10.00) will be charged when the Student does not give an eight (8) hour notice in advance of cancelling a behind-the-wheel lesson.
6. Student agrees to complete all forms and applications truthfully and honestly. Any errors or misrepresentations provided to HDA on forms, applications, or records that are supplied to the State of Kansas are solely the responsibility of the Student or the Students legal guardian.
7. In the event that Student uses an automobile owned by HDA to take a driving test given by the State Examiner, Student and/or Students legal guardian agree to indemnify HDA for any losses incurred by HDA as a result of the use of HDA's automobile during the driving session.

WITNESS our hands on the day, month, and year above written:

**Horizons Driving Academy:**

**Student:**

By: Tim Stephenson

Signature

Student Receipt No.

Signature of Students legal guardian (if under 18)